



## 2020-2021 Alternate Media Production Request

Please fill out this form in its entirety and include with **one CLEAN copy** of the book to be transcribed, along with a Purchase Order, and mail to the address below.

Order Date

Date 1st Volumes Required

WA Student Name

District/Agency (do not abbreviate)

Shipping Address

City

State

Zip Code

Contact Name

Phone Number

Email

Book Title

### Special Instructions:

ISBN

Copyright

List, in order, the chapters/pages to be studied  
**(and/or attach the class syllabus)**

Full Year Course

1st Semester Only

2nd Semester Only

### Pricing Information:

*Large Print* - (the cost for all Large Print is the same for Color or Black and White)

Large Print:

Number of Print pages (include prelim & appendices)  x \$0.45 =

*Alternate Media* -

Graphics Only:

Number of Graphics  x \$7.00 =

- Mark the pages in the book and indicate which maps/charts, etc. you need in tactile format.
- If a print page has more than one print graphic, count each graphic.
- Note: one print graphic, may require 2-10 braille pages.

Embossing & Binding Only:

Number of Braille pages (include prelim & appendices)  x \$0.50 =

**Braille - English Braille American Edition**

Literature/Social Studies/English Language Arts:

Number of Print pages (include prelim & appendices)  x \$3.00 =

Science/Foreign Language:

Number of Print pages (include prelim & appendices)  x \$3.50 =

Mathematics (*Nemeth*)/Chemistry:

Number of Print pages (include prelim & appendices)  x \$4.50 =

Music:

Number of Print pages (include prelim & appendices)  x \$6.00 =

**Braille - Unified English Braille**

Literature/Social Studies/English Language Arts:

Number of Print pages (include prelim & appendices)  x \$3.50 =

Science/Foreign Language:

Number of Print pages (include prelim & appendices)  x \$4.00 =

Mathematics (*with Nemeth*)/Chemistry:

Number of Print pages (include prelim & appendices)  x \$5.50 =

Music:

Number of Print pages (include prelim & appendices)  x \$7.00 =

**Check one for Shipping:**

UPS (actual cost will be added to invoice)

**Free Matter for the Blind**

**Less 10% Discount if publisher files are obtained (for Publisher files only - PDF)**

**Subtotal**

**WA Destination Sales Tax**  % =   
(if applicable)

**Estimated Purchase Order Amount**

**ESTIMATE ONLY: All prices are subject to change after review of the materials.  
If price change is required, the ORC office will contact you.  
Please be aware - we do have a minimum charge of \$25.**

**We DO NOT guarantee the return of your print copy**

**Ogden Resource Center**

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